

Controlled Substance Waste Management

Partially used vials (small quantities)

For partially used vials, the registrant may waste expired or unused drug in the presence of a witness, all waste transactions must be documented with the signature of the registrant and one witness. DEA enforcement personnel may ask a PI or Department to account for DEA controlled substances listed in their registration. It is important to maintain all waste disposal records to allow for the accurate accounting of your DEA controlled substances. Copies of transfer forms and other shipping documentation vendor, shipping receipts must be maintained by the PI or Department for two years.

Full packages and larger quantities (> 1 vial) of partial packages

For full packages or larger quantities of controlled substances, the registrant should call the Health and Safety Office, Hazardous Waste Services, at extension 7-5143, and request pick-up of the controlled substance(s). This waste must be transferred to a **DEA-Approved Returns Processor** for destruction. This would include any expired drug or unused inventory no longer needed.