

**Drug Accountability**

Investigators have the responsibility (under DEA regulations 21 CFR 1304) to track the use, security and disposition of controlled substances. Investigators must maintain records and a perpetual inventory log (see example below) of all medication transactions, i.e. procurement, usage and destruction. The drug accountability log should record the drug name, lot number, expiration date, amount(s) received into inventory, dispensed or wasted and the amount remaining.

All records concerning controlled substances must be maintained for at least two years for inspection and/or copying by authorized DEA officials. [Sample log](#)